

**Caerphilly Public Services Board**

**Local Delivery Group Meeting – 10:00 21 March 2025**

**MS Teams**

**Attendees**

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| **Name** | **Organisation** |
| Cllr James Pritchard | CCBC |
| Heather Delonnette | CCBC |
| Vicky Doyle | CCBC |
| Louise Woolley | CCBC |
| James Burgess | CCBC |
| Alicia Williams | CCBC |
| Kevin Dawson | GAVO |
| Clair Roper | ABUHB |
| Jade Carter | CCBC |
| Claire Davies | CCBC |
| Louise Aston | CCBC |
| Ian Evans | CCBC |
| Paul Cooke | CCBC |
| Alan Thomas | SWFRS |
| Brodie Thomas-Payne | CCBC |
| Jayne Carter | NRW |
| Caroline Millington | CCBC |

1. **Apologies**

Alison Gough

Heather Manson

Emma Davies- McIntosh

Eira Turner

Mike Wyatt

Julie Reynolds

Alison Palmer

Sian Wolf- Williams

Tina McMahon

Natalie Kenny

Clair Roper

Ben Winstanley

Paul Hudson

Joanne Hillier-Raikes

Kerry Denman

Robert Hill

Allan Dallimore

Sarah Grey-West

Gina Jones, Kevin Dawson attending in her place

Lorna Reed

Gareth Evans, Alan Thomas attending in his place

1. **Minutes of the previous meetings and actions**

Minutes of the last meeting were accepted and actions completed.

1. **Appointment to Vice Chair - Heather Delonnette**

Heather Delonnette said that there was no Vice-Chair for this LDG group.

**Action:** Nominations for the Vice-Chair of the LDG will be sought prior to the next meeting.

1. **Update on the Housing workstream – Heather Delonnette**

Heather Delonnette stated that a desire to improve housing stock and availability came out of the consultation and events around the Well-being Plan.

Three housing representatives have agreed to join the LDG. Clair Davies (Private Sector Housing Manager), Kerry Denman (Housing Solutions Manager), Sarah Grey (Pobl group).

Heather D agreed to speak to these reps about developing an action plan on housing. Clair Davies stated that there is a need to have someone who represents CCBC’s Landlord function She will take this to HMT.

**Action: Clair Davies will speak to HMT about a landlord functions representation on the LDG.**

1. **Approval on the Net Zero 2050 vision – Paul Cooke**

Paul Cooke presented the website developed on Net Zero 2050 for Gwent. He said that their website is A rated in terms of low carbon usage. This is due in part to low use of photographs.

The average person spent two hours on each page during the consultation, according to usage stats, so there was really good engagement.

The strategy has been approved by all PSB organisations.

Paul C thanked everyone who has been involved in this work.

Cllr Pritchard thanked everyone for their effort and passion on this work.

Louise Aston also said that feedback from her team had been enthusiastic.

Paul C said that he had put an SPF bid for carbon literacy training, which PSBs can access.

**Action:** The Net Zero 2050 strategy was approved by the LDG.

1. **Action Plan updates – Town Centres – Paul Hudson**

Paul Hudson gave his apologies for the meeting and submitted a written update.

Jayne Carter asked about the community engagement section and whether there is the potential to look at community groups to be involved in decision making processes, rather than at the end.

Cllr Pritchard said he would take this to the SPF board. Heather Pells said she could take this back to Paul Hudson.

1. **Action Plan updates – Recruitment, Employment and Training - Louise Aston**

Louise Aston updated on each of the actions in the plan.

Meanwhile Spaces are keen to be involved with the employment team and Town Centre teams. Bargoed is working well and Caerphilly is developing. There is a contract for five Meanwhile Spaces.

Louise A said that she was struggling to get engagement with the apprenticeship working group, and that she would like engagement across the PSB partnership.

Jayne Carter said that she would reach out to colleagues in People Services to get someone to attend the next meeting.

Clair Roper said she could join the meeting and link in with her colleagues. She said apprenticeships have helped them to increase their workforce.

Alan Thomas said he would give Louise A the contact details of his colleagues who deal with apprenticeships.

Louise A said that they have managed 60 places in Academy provision and next year will be able to fund 30 places.

Louise A has been working with Rob Hill re employment for over 50s. She invited any suggestions from the LDG group in this areas.

Underemployment

**Action:**  **LDG members to refer on anyone who may benefit from the input of the underemployment team.**

**Louise A to send out information on the underemployment team to the whole LDG.**

Multiply provision will be aligning lining with LA on employability courses.

Green employment opportunities – adult education have put together a community focussed decarb course which if now offered through Multiply. Green skills courses will be continuing through SPF, and also linking with carbon literacy training.

Louise A stated that Alicia, through the Academy, had been a great addition to their team.

1. **SPF Project Updates – Paul Hudson**

Paul Hudson gave his apologies for the meeting and submitted written reports.

Cllr Pritchard said that the SPF allocation has been now been approved by Cabinet.

1. **AOB**

Clair Roper asked about upcoming road works at Tredegar and Rhymney.

**Action – Cllr Pritchard to share information from TFW on the road closures.**

1. **Date of next meeting 10th June 2025, 10am.**

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| **Agenda Item**  | **Action detail** | **Responsible** |
| **3** | **Nomination to be sought for Vice Chair to the LDG**  | **HP / HD** |
| **4** | **Clair Davies will speak to HMT about a landlord functions representation on the LDG.** | **Clair Davies** |
| **7** | **Jayne Carter said that she would reach out to colleagues in People Services to get someone to attend the next meeting** | **Jayne Carter** |
| **7** | **Clair Roper to join the apprenticeship working group.**  | **Clair Roper** |
| **7** | **Alan Thomas said he would give Louise A the contact details of his colleagues who deal with apprenticeships.**  | **Alan Thomas** |
| **7** | **LDG members to refer on anyone who may benefit from the input of the underemployment team.**  | **All** |
| **7** | **Louise A invited colleagues to send her any ideas for increasing employment amongst the over 50s** | **All**  |
| **7** | **Louise A to send out information on the underemployment team to the whole LDG.** | **HP and Louise A** |
| **9** | **Cllr Pritchard to share information with the group from TFW on upcoming road closures.** | **HP and Cllr Pritchard.** |