



MEETING DATE: 1 October 2021

SUBJECT: To agree the terms of reference for the Gwent Public Services Board

Report written and submitted by: GSWAG Governance Group for G10

Author: Kathryn Peters, Corporate Policy Manager, Caerphilly County Borough Council.

1	Areas Affected
1.1	Gwent
2	Purpose of Report
2.1	To agree the terms of reference for the Gwent PSB.
2.2	The draft terms of reference were discussed at the G10 meeting on the 8 June 2021. The set attached at Appendix 1 reflects the discussions at that meeting and the development of the regional PSB that has happened over the summer period, changes to the previously seen draft set are highlighted.
3	Background
3.1	The terms of reference must be agreed at the first meeting of the Gwent PSB (Schedule 4 Article 4) and thereafter at any mandatory meeting, the next one of which must take place within 60 days of the next local government election.
3.2	The drafted terms of refence have been amended as highlighted, and to reflect the discussion at G10, to include two representative bodies that were not universally at the 5 precursor PSBs: <ul style="list-style-type: none"> • A representative of the Registered Social Landlords operating in the region • A representative of the tertiary education sector

3.3	The recommendation of the Gwent Strategic Well-being Action Group (GSWAG) is that the PSB may also wish to consider the attendance of the Chair (alternate Vice-Chair) of the that group. Previously a PSB Coordinator would have sat at each PSB meeting. The PSB Coordinator is a key contact for Welsh Government and the Future Generations Commissioner. It would seem appropriate that this role is replicated at the Gwent PSB and the most appropriate person would seem to be the Chair of the GSWAG officer group.
3.4	The other alterations are a change of name for the local delivery arrangements from Local Delivery Partnerships to Local Delivery Groups (LDGs). This is to avoid any confusion in the local authorities with the acronym used for the local development plans. In addition, clarification that the local authority support to the Regional Scrutiny need not come from the same local authority providing administrative support to the Gwent PSB.
3.5	It would be worth noting that the terms of reference are not static and may need to be altered in the future as the Gwent PSB considers its alignment to other regional boards, particularly those delivering statutory duties for the relevant partners, such as under community safety legislation.
4	Recommendations
4.1	<p>Recommendation 1: Consider whether the Chair (alternate Vice-Chair) of the Gwent Strategic Well-being Action Group should attend the PSB meetings as the officer representative, in effect, the PSB Coordinator.</p> <p>Recommendation 2: Agree the draft terms of reference of the Gwent Public Services Board.</p>

Draft date 21st September 2021

Appendix 1- Draft terms of reference Gwent Public Services Board