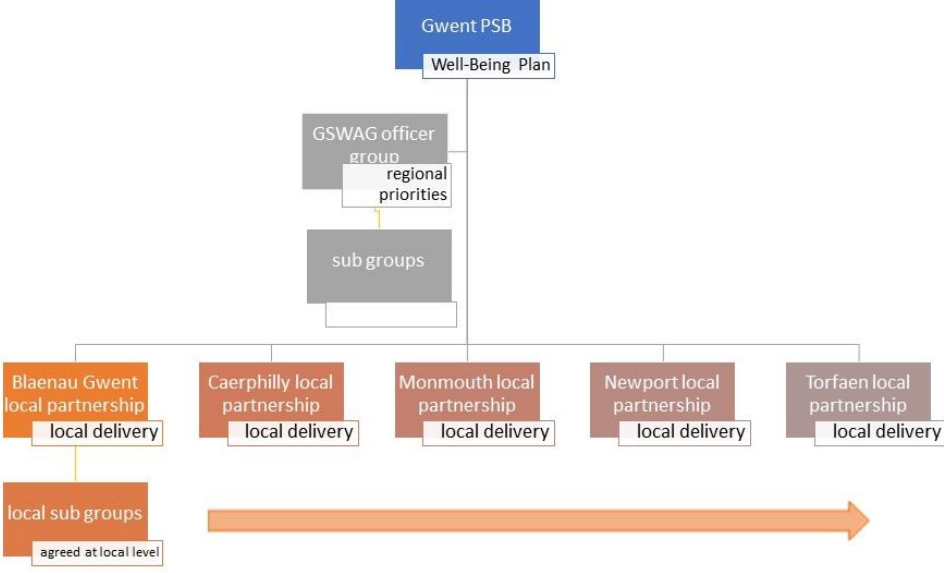




SUBJECT: Local Partnership arrangements and Terms of Reference

*Report written and submitted by: GSWAG Governance Group for G10
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1	Areas Affected
1.1	Gwent – all local areas.
2	Purpose of Report
2.1	<p>To agree the draft ‘common’ terms of reference for the local delivery groups as sub-groups of the Regional PSB. These groups will be responsible for the continuing delivery of the existing Well-Being Plans and contributing to the well-being objectives for Gwent, which will include local actions that contribute to well-being. The sub-groups will require a common commitment and membership to do this.</p> <p>Draft attached – Part 1 as Appendix to this report.</p>
2.2	<p>It is expected that each group will develop additional terms of reference and may have a wider group of members and relevant sub-groups in accordance with local partnership needs. Some of these structures will need to develop further alongside the evolving arrangements for regional work.</p> <p>This will form Part 2 of the attached document for each area.</p>
2.3	<p>This report is being received by the Gwent PSB for agreement of Part 1, and will also need to be shared with local partnerships who will need to each develop appropriate additional members and terms as Part 2.</p>
3	Background
3.1	<p>The Well-being of Future Generations (Wales) Act 2015 sets out a collective well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.</p> <p>The Gwent PSB has taken responsibility for the development and delivery of the Well-being Plan 2023 onwards however in order to do this, it will need support from</p>

	<p>partnerships in each of the local areas of Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen.</p>
<p>3.2</p>	<p>The following structure has previously been agreed in principle:</p>  <p>This reflects that the local delivery groups supporting the work of the PSB.</p>
<p>3.3</p>	<p>The current Well-Being Plans (2018-2023) form the delivery arrangements for the next two years and these will continue to be delivered by the local partnerships on behalf of the Gwent PSB alongside any local residual PSB arrangements and scrutinised by relevant partnership Scrutiny Committees in each of the local areas.</p>
<p>3.4</p>	<p>In the new Gwent Well-being Plan 2023-2028 there will be a set of overarching well-being objectives which will be met by regional and local activity. There are likely also to be local actions which will be particular to a locality and determined by more local data and assessment. The local delivery groups will be tasked with contributing to the regional actions as well as delivering any specific local activity.</p>
<p>3.5</p>	<p>Regional scrutiny will be established and will be the subject of a later report.</p>
<p>3.6</p>	<p>Each of the existing PSBs has their own terms of reference, membership and sub-group structure. These vary from area to area. The Gwent PSB terms of reference have been agreed in principle with formal agreement at the first meeting of the PSB.</p> <p>The draft terms of reference consider the role of each of the local partnership and officer groups.</p>
<p>3.7</p>	<p>The 'common' terms of reference and membership of the 'local delivery groups' also need to be agreed at the first meeting of the Gwent PSB to ensure continuity of delivery of the 5 existing well-being plans which run until 2023, and to alleviate any local concerns that existing plans will not be given the required focus.</p> <p>It has been previously agreed (G10 report) that the local delivery groups will need to include senior officers, with the ability to take decisions and direct resources, from all the Gwent PSB member bodies, and any local partners who are currently represented</p>

	<p>on the 5 PSBs but will not be at the Gwent PSB e.g., individual registered social landlords, tertiary colleges, community councils, youth forums etc.</p> <p>The terms of reference are not static and may need to be altered in the future as the Gwent PSB considers its alignment to other regional boards, particularly those delivering statutory duties for the relevant partners, such as under community safety legislation.</p>
3.8	<p>The local partnerships all have existing identities which will be required for the current Well-Being Plan delivery but need to be updated to reflect the new partnership arrangements.</p> <p>Current websites:</p> <ul style="list-style-type: none"> • The Blaenau Gwent We Want • The Caerphilly We Want • Our Monmouthshire • One Newport • Torfaen Public Services Board <p>These are likely to continue to run in parallel until final arrangements are in place, with links to the regional Gwent PSB website.</p>
4	Proposal
4.1	<p>To establish a common terms of reference for the local partnerships recognising their key role in delivering the existing and new Well-Being Plans at a local level on behalf of the regional PSB.</p> <p>This will need to:</p> <ul style="list-style-type: none"> • Establish commitment from partner organisations at a level with the ability to make decisions and direct resources • Support the delivery of local priorities identified in the Gwent Well-being objectives and local contribution to regional priorities. • Discharge statutory duties on behalf of the PSB • Ensure minimum common membership for the Well-being Plan delivery • Allow for additional local members, and functions as required by each local partnership arrangement • Support a common performance framework and reporting • Make arrangements for Chair and Vice Chair and how decisions will be made • Support the developing regional Scrutiny function • Ensure links between the regional and the local partnerships at partnership and individual organisation level.
4.3	<p>The proposal is that the sub groups are 'Local Delivery Groups' and the Gwent PSB and attached terms of reference use this accordingly.</p> <p>The local partnerships will also need to amend their communications and branding to reflect their local partnership rather than PSB status, recognising that the delivery partnerships will have other local functions outside Gwent PSB work.</p>

4.4	<p>Each of the local partnerships will also consider this report and the Gwent PSB recommendations following the inaugural meeting. Local partnerships may wish to develop additional terms and members that facilitate locally focused partnership work outside of the Gwent Well-being Plan.</p> <p>Considerations:</p> <ul style="list-style-type: none"> Effectiveness of partnership and membership to date Ensuring that the delivery of the current Well-being Plan and support for future regional objectives remains the priority of the partnership, as set out in the Act Membership and representation Partnership Structure / Sub-groups etc Connection of local partnership members to the Regional PSB Identity New opportunities Meeting cycle Links to other partnerships involved in delivering population well-being
4.5	<p>Each organisation to make appropriate arrangements to commit to the new governance arrangements and note the required attendance as set out in the terms of reference.</p>
4.6	<p>It has been agreed that the administration of the Gwent PSB will rotate to local authorities on a two-year basis. It is suggested that Local delivery groups and sub groups will continue to be supported by officers within each local authority.</p> <p>There will need to be close liaison between the partners on work programmes and agendas for the regional and local boards through the Gwent Strategic Well-being Action Group</p>
5	Recommendations
5.1	<p>Recommendations to the Gwent PSB members:</p> <ul style="list-style-type: none"> To agree the principle of common terms and membership for the local partnerships, with the opportunity to have additional local members and terms. To review and agree the draft common terms of reference for the local delivery groups. To note and commit to the requirement for membership at an appropriate level at the local delivery groups, with an important stipulation that delegated staff should have the ability to take decisions and direct resources on behalf of their organisation
5.2	<p>Recommendations to the local partnership:</p> <ul style="list-style-type: none"> To adopt the local delivery group common terms as set by the Gwent PSB. To develop further membership and terms as required by local arrangements. To amend communications and websites to reflect the new organisation and governance.

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Appendix 1 Draft Terms of Reference for Local Delivery Groups

Draft date 19th September 2021