

**G10 MINUTES****MEETING 8 June 2021**

**Time:** 9.30am-11.30am

**Location:** Microsoft Teams

**Attendees:** **Blaenau Gwent County Borough Council:**

Cllr Nigel Daniels, Leader  
Michelle Morris, Chief Executive

**Caerphilly County Borough Council:**

Cllr Philippa Marsden, Leader;  
Christina Harrhy, Chief Executive;

**Monmouthshire County Council:**

Cllr John Rickard, Leader  
Paul Matthews, Chief Executive;

**Newport City Council:**

Cllr Jane Mudd, Leader (Chair);  
Beverly Owen, Acting Chief Executive;

**Torfaen County Borough Council:**

Cllr Anthony Hunt, Leader;  
Nigel Aurelius, Assistant Chief Executive;

**ABUHB:**

Ann Lloyd, Chair;  
Judith Paget, CEO

**Police and Crime Commissioner:**

Jeff Cuthbert; Police and Crime Commissioner;  
Siân Curley, Chief Executive;

**Gwent Police:**

Ian Roberts, Assistant Chief Constable

**NRW:**

Steve Morgan, Head of Operations;

**SWFRS:**

Cllr Tudor Davies, Chair  
Huw Jakeway, Chief Fire Officer

**Additional Attendees:** Donna Abraham, PA to Chief Executive, NCC (Minutes);

**Apologies:** Pam Kelly, Chief Constable;

**Minutes****INTRODUCTION**

As Chair JM welcomed everyone to the meeting. JM congratulated JC on his re election and welcomed Richard John the new Leader of Monmouthshire.



## GSWAG SUB GROUP UPDATE

### 1. Gwent PSB Development – Tracy McKim/ Kath Peters/Sharran Lloyd GSWAG sub group

KP updated G10 on the work undertaken by GSWAG around forming a Gwent PSB.

A paper was received setting out options for forming a Gwent PSB by the September deadline previously agreed.

KP took G10 through the paper and the recommendations to consider.

Membership of G10 will need to expand to include statutory partners to form the Gwent PSB and ToR will need to be approved at the first meeting. It is suggested that the Chair is elected on a 2 year rotation basis to share the LA responsibility across the organisations. 5.1 of the report sets out the statutory partners that would have to be invited to join, including WG. AL suggested that WG need to be asked that if they are a full member rather than an observer what their accountability would be. KP advised that WG have a statutory role to attend PSBs across Wales and are accountable to themselves. The Office of Future Generations Commissioner will also have a role.

**ACTION:** JM will arrange to meet with WG and FG Office to discuss formation of a Gwent PSB and their role in the PSB going forward.

Discussions have been taking place with scrutiny officers around how scrutiny will operate and work is progressing. They will need to consider what happens to existing wellbeing plans and how they are scrutinised going forward. It is suggested that we may wish to invite the Chair and Vice Chair of Regional Scrutiny to PSB meetings as observers.

A Performance framework will need to be developed as will a Gwent PSB website.

### G10 were asked to consider the following recommendations:

**Recommendation 1:** Individual G10 members ensure that any required decision-making reports are included in forward work programmes in time for the Gwent PSB to form by September, and for the local assessment of well-being to be agreed by 5<sup>th</sup> May 2022. – **G10 agreed they would ensure that these reports go through the appropriate PSBs, partners organisations Boards and Council meetings and each organisation will provide formal confirmation of agreement to form a Gwent PSB via their GSWAG members**

**Recommendation 2:** G10 to consider and comment on the draft Terms of Reference with a view to gaining agreement 'in principle' prior to the first full meeting of the Gwent PSB in September 2021. The agenda for the first meeting of the Gwent PSB will need to agree the terms of reference. – **G10 provided their in-principle agreement to the ToR with a view to them being formally signed off at the first Gwent PSB in September.**

SM asked that Local delivery Partnerships to have a common delivery model as be part of the ToR  
**ACTION:** KP confirmed that there will be a common ToR in place for the core work of the LDPs and will ensure these will be provided for the first meeting also.



**Recommendation 3:** Consider whether the position of chair should be for a two-year period and agree to nominate the chair at the first meeting of the PSB in September 2021. – **G10 agreed to this 2 year rotation of Chair. KP clarified the proposal that the admin function would also move to the Chairs organisation.**

JC suggested that a 2 year appointment the first time would be helpful, but this could be reviewed as the Gwent PSB develops.

TD suggested that a Vice Chair should also be nominated for 2 years? **ACTION:** G10 agreed that this would be necessary and KP will update the ToR to reflect this.

**Recommendation 4:** G10 consider which authority will host the first meeting of the Gwent PSB and instruct that local authority to make arrangements for the attendance of the list at 5.1 above, and Public Health Wales, to be invited participants at that meeting. –**G10 agreed this. Caerphilly volunteered to host and undertake the admin for the first meeting.**

JP clarified that the PHW rep should be the Director of Public Health and this was agreed to be the appropriate person.

**Recommendation 5:** The first agenda of the Gwent PSB confirms whether any other members e.g. a representative RSL and a representative from further/higher education be invited to future meetings of the Gwent PSB. – **G10 agreed this. G10 felt that it would be beneficial for RSLs and FE reps to sit on PSB. KP advised that we can contact RSLs and USW to ask for representatives.**

**Recommendation 6:** Local authority members ensure that decisions around the creation of a Regional Scrutiny are being taken within the respective Councils and that these decisions are considering the ongoing delivery of local priorities, specifically under the existing well-being plans.- **G10 LA partners confirmed that they are having discussions at present, will continue these in the lead up to September and can work through this within the given timeframe.**

**Recommendation 7:** Consider whether an invitation should be extended to the Chair (or Vice-chair) to attend the meetings of the Gwent PSB as an observer. – **G10 agreed this.**

**Recommendation 8:** That G10 approves the exploration and alignment of regional boards and structures that deliver against the statutory duties and priorities of the regional PSB with a view to then establishing a performance management framework for delivery. – **G10 agreed this and agreed that the PSB should discuss this at their first meeting.**

**Recommendation 9:** G10 agree which local authority will host and develop the Gwent PSB website. Consider how the new Gwent PSB will want to be represented. – **G10 agreed that CEX will discuss this with their Comms teams to ascertain if there is capacity to undertake this and will report back via GSWAG reps so that this work can progress.**

GSWAG reps will now move this work forward based on the decisions made today.

## 2. GSWAG work programme – Tracy McKim, GSWAG sub group

TMcK provided a short update on the work being undertaken by GSWAG at present. The work of GSWAG is much wider than the regional PSB development. A range of priorities were highlighted.

These will now be reviewed and G10 agreed that the Socio economic Duty should be central to that.



Climate Ready Gwent progress was highlighted in particular - electric vehicle charging units, Carbon Literacy training, BG Climate Assembly, supporting CLES on progressive procurement, supporting the Travel Charter.

JC suggested an audit of the Wellbeing & Future Generations Act work being undertaken across partner organisations would be useful **ACTION G10** agreed this to be added to the GSWAG work programme.

G10 noted the work being undertaken by GSWAG and thanked them for their continued hard work.

## VISITOR ITEMS

### 3. Gwent Contact Tracing Service Update (Rachel Jowitt, Torfaen; Jonathan Keen, Gwent Contract Tracing Service; Mererid Bowley PHW)

Jonathan and Eryl the meeting and provided a paper updating on the performance of the Gwent Contact Tracing Service.

A paper was circulated to G10 in May that was agreed virtually in relation to workforce proposals for the TTP Service. Performance is currently excellent, and the Gwent service is one of the top performing Services in Wales.

WG announced last week that the service will be funded through to the end of March. We are awaiting confirmation of the Gwent allocation.

There are currently a low number of cases coming through the Service but Indian/delta VOC does have potential to cause high numbers of cases in our communities and put pressure on the service. This is being closely monitored.

JK summarised the Risks to the Service.

G10 thanked the TTP Service for their continued work in the response to the pandemic and for the excellent performance and work on VOC. AH noted that the communications between the Service and Leaders has been very welcomed.

### 4. A Healthier Gwent update – Dr Sarah Aitken, ABUHB

SA attended to provide an update on this work, which has been delayed due to the pandemic, and seek the views of the G10 membership on the opportunities to make progress towards A Healthier Gwent in 2021/22.

The report sets out the things that have worked well in Gwent during the pandemic and how we can build on those to achieve a Healthier Gwent, including TTP, the vaccination roll out, the SCG and tactical group structure and the IMT.

It also sets out alignment to A Healthier Wales, ways we could tackle the wider determinants of Health, support mental wellbeing, ensure a better start in life and enable healthy behaviours. Finally, the report looks at how the health & social care system could work better through partnership working and changes



to governance structures, building on how it has worked through the pandemic so it can cope with the increased burden that is the legacy of the pandemic.

The G10 is asked to:

- Note the opportunities for system level transformation to Build Back Fairer and make progress towards A Healthier Gwent following the disruption caused by the COVID-19 pandemic
- Provide views on the opportunities that should receive the greatest focus in 2021/22

SA set out some funding awarded for work with early years. SA added that we wish to break the intergenerational cycle and work to make the future of children's health different to the older generations. i.e older generations who currently smoke encouraging younger generations not to start.

G10 were in agreement to the position set out in the paper and that we should look at interventions that we can make at an earlier age in Gwent. It is important to focus our efforts and set our objectives here.

**ACTION:** SA to come back to Gwent PSB with a set of draft objectives for agreement.

## MEMBER ITEMS

### 5. JIGSO Update – Huw Jakeway, SWFRS

Tony Bracey and Kevin Williams, WG joined HJ in providing an update on the JIGSO project.

G10 are asked to note the progress to date, lessons learned and to agree that phase 1 can now be closed following successful JIGSO development and delivery. G10 were provided with a demonstration of the programme that has been developed.

PM explained how useful this system has already been in assisting us to respond quickly in an emergency, such as in a flooding situation. If this were to be rolled out across the Gwent LRF this would greatly assist in our ability to respond and support the community effectively.

Recommendations to G10 as set out in the report are:

- G10 recognise that the Minimal Viable Product and Alpha phase of the JIGSO3 solution development has been delivered successfully.- **G10 recognised this.**
- G10 members are also partners of the Gwent Local Resilience Forum, it is recommended that the Gwent LRF considers being an early adopter and endorse the use of JIGSO3 product and methodology – **G10 agreed this.**
- It is recognised that in order for the solution to be deployed as a consistent across the Welsh Resilience Community, engagement is now required with the Welsh Government Civil Contingencies and National Security Division who are responsible for Emergency Planning for Wales and the four Local Resilience Forum Chairs. – **G10 were supportive of this and IR will take forward as LRF Chair.** TB has already began these discussions and will be pursuing these further.

### 6. Fire deaths and injuries – Huw Jakeway, SWFRS



HJ provided G10 with a report setting out changes to the way in which Home Safety Checks are undertaken as a result of the pandemic. Due to less face to face contacts taking place due to the Pandemic, the number of Home safety visits undertaken by the SWFRS has reduced from 15,000-20000 per year to around 8000 being delivered in 2020-21.

The Service have developed a modified process of risk reduction activity to address the reduced face to face contact which includes the introduction of a pilot web-based self-assessment process to assess risk and to provide risk reduction advice for individuals identified as low risk and a tiered approach to over the threshold home safety for those most at risk. Fire crews and Home Safety practitioners provide telephone consultations and deliver and install home safety equipment as required to reduce risk.

Data sharing with partner agencies is also integral and although partnership arrangements and information sharing protocols are in place, there are a number of at risk individuals who would have benefitted from onward referral to the Service this year. HJ is therefore asking partners to review existing data sharing arrangements to ensure we all 'make every contact count' and continue to build on effective partnership working arrangements.

G10 agreed that we should share data in this more joined up way in order to assist in protecting the at risk members of our communities. It is important that we make all of our contact count.

**ACTION:** HJ will link with GSWAG in order to add this to the list of GSWAG/PSB priorities for the future.

## G10 WORK PROGRAMME

### 7. Minutes of previous meeting ( March 2021)

G10 agreed the minutes of 2<sup>nd</sup> March 2021 meeting as an accurate record.

### 8. Review and update Action log

G10 received the action log for information and review.

**ACTION:** G10 Members will advise DA of any updates on outstanding actions.

### 9. G10 forward work programme

G10 received the work programme and were asked to advise Donna Abraham of any future items to be added.

### 10. AOB

No items raised.

### Date, time and venue of next meeting:

21 September 2021, 9.30am -12noon (first meeting of the regional PSB)



